



City of  
**Burnaby**  
 Building Division  
 Planning and Development Department  
 4949 Canada Way, Burnaby, BC V5G 1M2  
 Phone: 604-294-7130 Fax: 604-294-7986

**BUILDING ENVELOPE COMPLIANCE LETTER  
 NEW SINGLE AND TWO FAMILY DWELLINGS**

**Attention: Building Inspector**

**SUBJECT: BUILDING ENVELOPE COMPLIANCE LETTER  
 NEW SINGLE AND TWO FAMILY DWELLINGS**

I, \_\_\_\_\_  
 (Name)

\_\_\_\_\_  
 (Company Name)

**Information must match New Home Registration Form**

- Certified Residential Builder
- Owner Builder (cannot be Owner's Agent)

for the proposed work at:

\_\_\_\_\_  
 (Address)

I confirm that I am familiar with all aspects of the envelope system of the house, including but not limited to, Division B, Part 9, Sections 9.25, 9.27 and 9.28 of the current British Columbia Building Code, particularly those Sections respecting the required protection from precipitation, the second plane of protection, cladding, caulking and flashings. I intend to comply with those Sections by constructing the exterior wall assemblies according to:

*(Choose one of the following options)*

- BC Housing - Building Envelope Guide for Houses
- The CMHC Best Practice Guide - Wood Frame Envelopes in the Coastal Climate of BC
- Home Warranty provider approved details

\_\_\_\_\_  
 (Specify Source)

- Details prepared by a Registered Professional complete with Schedule B.

\_\_\_\_\_  
 (Signature)  
 (Licenced Builder/Owner Builder)

\_\_\_\_\_  
 (Date)