



City of Burnaby  
 Planning and Development Department  
 4949 Canada Way, Burnaby, BC V5G 1M2  
 Phone: 604-294-7130 Fax: 604-294-7986



# HERITAGE AND ARCHAEOLOGY CHECKLIST

<b>PROJECT ADDRESS:</b>			
<b>COMPANY:</b>		<b>PHONE #:</b>	
<b>DESIGNER:</b>			

\_\_\_\_\_  
(Signature)

The following is a heritage and archaeology checklist for building permit applications for new and additions to single and two family dwellings. The applicant is required to fill out this checklist and submit it at the time of application. Incomplete applications will not be accepted. Additional documentation may be required upon review by a plan checker.

<b>HERITAGE STATUS</b>			
Some properties in Burnaby are flagged as having heritage status. Heritage status can be checked using the Burnaby Map application in the Maps & Open Data portal at: <a href="https://www.burnaby.ca/services-and-payments/maps-and-open-data">https://www.burnaby.ca/services-and-payments/maps-and-open-data</a>			
	APPLICANT		Checked by PC
HERITAGE STATUS	Yes	No	Yes
Is property identified as a Heritage Landmark inventory resource?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is property identified as a Heritage Landmark protected resource?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Information on the City's heritage program and applicants' requirements for properties with heritage status can be found at: <a href="https://www.burnaby.ca/our-city/programs-and-policies/heritage-planning-program">https://www.burnaby.ca/our-city/programs-and-policies/heritage-planning-program</a>			
<b>ARCHAEOLOGY REVIEW</b>			
The City reviews all building permit applications for proximity to a registered archaeological site. Projects located within 50 meters of a registered archaeological site are flagged when a building permit is received, and owners are contacted to alert them to their requirements under the Province of BC's <i>Heritage Conservation Act</i> .			
	APPLICANT		Checked by PC
ARCHAEOLOGY REVIEW	Yes	No	Yes
Is the property flagged by the City of Burnaby as being located within 50 meters of an archaeology site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>A customer service staff member in the Building or Planning division can provide a registered property owner with information about whether their property has been flagged by the City of Burnaby as being located within 50 meters of a registered archaeology site.</p> <p>If your property is flagged by the City of Burnaby as being located within 50 meters of registered archaeology site, you are advised to contact the Development and Urban Design Division for further information.</p> <p>Please note that the Archaeology Branch of the Province of BC is responsible for the administration of the <i>Heritage Conservation Act</i>. Municipal or regional governments do not administer it. The City of Burnaby relies on information provided by the Province of BC, and the information it provides to applicants regarding proximity to registered archaeology sites is based on a search of Provincial records. There are archaeological sites in BC that are unknown and not recorded in these records. Applicants may wish to contact the Government of British Columbia's Archaeology Branch to confirm the accuracy of information provided by the City. The City makes no representations or warranties with respect to the accuracy or completeness of this information. People relying upon it do so at their own risk.</p> <p>Information about property owner's obligations under the Province of BC's <i>Heritage Conservation Act</i> to protect archaeological sites can be found at: <a href="https://www2.gov.bc.ca/gov/content/industry/natural-resource-use/archaeology">https://www2.gov.bc.ca/gov/content/industry/natural-resource-use/archaeology</a></p>			