



City of
Burnaby
Building Division, Planning and Development Department
4949 Canada Way, Burnaby, BC V5G 1M2
Phone: 604-294-7130 Fax: 604-294-7986
www.burnaby.ca/building permits@burnaby.ca



CHANGE OF GENERAL CONTRACTOR FOR ISSUED BUILDING PERMIT AUTHORIZATION FORM (BY OWNER)

I/We, _____ the property owner(s) confirm the change of contractor for:

PERMIT ADDRESS	
PERMIT NUMBER	DATE

EXISTING CONTRACTOR **Has work started:** YES NO

COMPANY NAME			
ADDRESS			
CITY		POSTAL CODE	
PHONE		CELL	
E-MAIL		FAX	

NEW CONTRACTOR

COMPANY NAME			
ADDRESS			
CITY		POSTAL CODE	
PHONE		CELL	
E-MAIL		FAX	
Business License (#Burnaby or IMBL)			

The following documentation is required at the time of this request:

- **Copy of the Contractor's Business License** (Burnaby or Inter-municipal)
- **BC Housing – New Home Registration Form** (Required for new residential construction & Building Envelope Repairs)
- **Agent Authorization Form** - must be signed by all Landtitle Owners and completed by the General Contractor.
- **Building Envelope Compliance Form** – must be completed and submitted by the new general contractor.

PRINT NAME

SIGNATURE

DATE

Office Use ONLY

CSA:		Date Received:	
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