



2024 Schedule of Building Permit and Inspection Fees

Effective: 2024 January 01

Application for a Building Permit	
For all building permit applications	20% of estimated Building Permit Fee, subject to a minimum of \$72.50 and a maximum of \$8,027.00
Building Permit	
Value of Construction:	
\$0 to \$1,000	\$72.50
\$1,001 to \$20,000	\$72.50 plus \$21.50/\$1,000 or part thereof over \$1,000
\$20,001 to \$200,000	\$484.50 plus \$14.50/\$1,000 or part thereof over \$20,000
\$200,001 and over	\$3,088.00 plus \$12.70/\$1,000 or part thereof over \$200,000
Building Permit for a Demolition	
Accessory building (when demolished separately from single- and two-family homes, or when the accessory building is associated with other building types)	\$83.50
Single-family or two-family home (fee includes accessory buildings, if the accessory buildings are being demolished at the same time)	\$356.50
Principal buildings and structures other than single- and two-family homes	\$891.50



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Building Permit for Temporary Building or Structure	
Per year from date of issue	\$627.00
Application for Forced Air Heating System	
Fees based on maximum BTU input of the appliance with a minimum fee based on 50,000 BTU's	\$3.70 per 1,000 BTU's heating appliance input
Application for Alternative Solutions under the British Columbia Building Code <i>Fees subject to all applicable taxes</i>	\$641.50 for each alternative solution on a development and \$196.50 for each revision
Certificate by Registered Professionals	
When a Building Permit is issued, reliant upon the certification of a registered professional engineer or architect, the permit fee will be reduced by 2.5% of the fees payable, up to a maximum reduction amount.	2.5% of fees payable (\$531.00 max.)
Review of Preliminary or Modified Drawings and Specifications <i>Review Fees subject to all applicable taxes</i>	\$87.00/hour (minimum 2 hours)
Permit Transfer or Assignment Fee	
For the transfer or assignment of a building permit or to record a change of contractor for a project	\$135.50
Permit Extension	
1st extension	\$233.50
2nd extension	\$350.00
3rd extension	\$466.00
Each additional extension	\$582.50



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Re-inspection Fee

Where it has been determined by the Building Inspector that due to non-compliance with the provisions of this Bylaw or incomplete work, re-inspection is necessary.

Re-inspection Fees subject to all applicable taxes.

1 st re-inspection	\$67.00
2nd re-inspection	\$292.50
3rd re-inspection	\$577.50
4th re-inspection	\$1,154.00
5th re-inspection and thereafter	\$1,446.50

Special Inspections

Special Inspection Fees subject to all applicable taxes and must be approved by the Chief Building Inspector.

(a) For an inspection outside the hours during which the offices of the City Hall are normally open	\$626.00 plus \$160.00/hour or part thereof after the first four hrs. Travel time incl.
(b) For a voluntary inspection (including Provisional Occupancy) requested by the owner, occupant, or contractor during City normal business hours to establish the condition of a building or structure	\$291.50 for the first hour or part thereof and \$111.50 for each additional hour or part thereof (\$291.50 minimum)
(c) For an inspection that requires special arrangements because of length of time, frequency of inspection visits, location outside the City limits, construction techniques or otherwise	\$111.50/hour or part thereof (\$111.50 minimum)
(d) Strata title subdivision application inspections	\$247.00
(e) For a special safety inspection following an electrical or gas disconnection	\$674.50



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Occupant Load	
<i>Fee subject to all applicable taxes</i>	
For confirming occupant load for liquor license related purposes	\$238.50
File Research and Image Reproduction Fees	
Comfort Letter	
Including all enquiry letters relating to subdivision, road closure, etc.	
<i>Fees subject to all applicable taxes</i>	
Single-family or two-family dwelling	\$137.50 per legal address
All other buildings	\$203.50 per legal address
Land Title search	\$16.50 per search
Land Title Document and Plan Imaged records	\$21.50 per search
Copies of Departmental Records or Drawings:	File Research Fee \$31.00
<i>Fees subject to all applicable taxes</i>	Electronic copies: \$2.50 per image
	Paper copies: \$4.15 per page (8.5x11 inches)
	\$9.80 per page (11x17 inches or larger)



2024 Schedule of Building Permit and Inspection Fees (Refund of Fees)

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Building Permit Application Fee Refund where plan checking has not commenced.

There will be no refund of any portion of the application fee once the plan checking has been started.

For single- or two-family dwellings, including renovations, additions and accessory buildings

70% of Application Fee subject to a minimum nonrefundable amount of \$183.00

For all other applications

70% of Application Fee subject to a minimum nonrefundable amount of \$183.00

Building Permit Fee Refund where construction has not commenced, no inspection has been made and a permit has not been extended or expired

Refund equals 90% of the difference between the Building Permit Fee and the Building Permit Application Fee subject to a minimum non-refundable amount of \$368.00

For any permit or special inspection where no Application Fee is charged. Refund will be made only where work has not commenced, no inspection has been made and a permit has not been extended

70% of the Permit Fee subject to a minimum nonrefundable amount of \$368.00



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