



City of  
Burnaby

Building Department  
4949 Canada Way, Burnaby, BC V5G 1M2  
Phone: 604-294-7130 Fax: 604-294-7986  
www.burnaby.ca/building

**LETTER OF INTENT  
Temporary Buildings**

I \_\_\_\_\_,  
being the owner (or Owner's Agent) of the property located at: \_\_\_\_\_

\_\_\_\_\_ in Burnaby,  
do hereby make application to the Chief Building Inspector to place a temporary building on the  
property from: \_\_\_\_\_ to \_\_\_\_\_ inclusive.

This building will be used by: \_\_\_\_\_  
for: \_\_\_\_\_  
\_\_\_\_\_

I understand that as a condition of this approval, a building permit must be obtained for the  
placement and removal of this building.

I also understand that when this approval expires, the temporary building or structure must be  
removed and the site restored as nearly as possible to its former condition.

Signature: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Accepted: \_\_\_\_\_

Date: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

Comments or Conditions: \_\_\_\_\_  
\_\_\_\_\_