



Preliminary Plan Approval (PPA) Scope of Proposed Work

Planning and Building Department

Date:	Address:	PPA#:
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Please check (✓) all that apply		✓	Description of the proposed work as applicable
1	Construct a new building(s)		
2	Construct new underground level(s)		
3	Add to an existing building(s)		
4	Alter the interiors		
5	Alter the exteriors		
6	New use or change of use: a) Specify old use and operation		
	b) Specify new use and operation		
7	Alter grade (raise or lower grade) a) Specify soil deposit quantity		
	b) Specify soil removal quantity		
8	Demolish existing structures		
9	Excavate		
10	Add temporary structure		
11	Alter / expand surface parking		
12	Alter / expand landscape: a) Existing trees within altered area		
	b) Tree removal and/or replacement		
13	Building envelope repair		
14	Accessory Building or Structure		
15	Off-Site services required		
16	Other Works		

OFFICE USE: X-ref: PPA _____ Rezoning _____ SUB _____

Map # _____ Zone _____