Reset Form

**BURNABY BUILDING BY-LAW 13658**

# SCHEDULE E-1

Building Permit No.[1]

## ASSURANCE OF BUILDING ENVELOPE PROFESSIONAL DESIGN REVIEW AND COMMITMENT FOR ENHANCED FIELD REVIEW

Notes: 1. This letter must be submitted prior to issuance of a building permit.
2. In this letter the words in italics have the same meaning as in the British Columbia Building Code and the Burnaby Building By-law.

To: The *Building Inspector*

RE: _____
Address of Project (Print)

The undersigned *Building Envelope Professional* has been retained with respect to the above referenced project, and gives a commitment of responsibility for *Building Envelope Professional* design review and enhanced *field review* for components and assemblies as required in Sections 5.4, 5.5 and 5.6 in Part 5 of Division B, of the British Columbia Building Code*,* and as the *Building Envelope Professional* in their professional discretion considers to be necessary, for the project designed by,

_____
Name of *registered professional of record* signing for 'Architectural' components of Schedule B letter (Print)

who is providing the *Building Inspector* with the Schedule B `ASSURANCE OF PROFESSIONAL DESIGN AND COMMITMENT FOR FIELD REVIEW' letter covering `Architectural' components. The undersigned will sign and provide copies of all reports to the *registered professional of record* responsible for `Architectural' components, and copies of these reports shall also be available on site for review by the City of Burnaby *Building Inspector*. The undersigned undertakes to notify the *Building Inspector* in writing as soon as practical if their contract is terminated at any time.

_____
*Building Envelope Professional's* Name (Print)

_____
Address (Print)

_____
City (Postal Code)

Telephone _____

(Professional's Seal and Signature)

_____
Date

(If the *Building Envelope Professional* is a member of a firm, complete the following.)

I am a member of the firm; _____ and I sign this letter on behalf of the firm.
(Print Name of Firm)

NOTE: The above letter must be signed by a *Building Envelope Professional* defined herein as an architect (member of the Architectural Institute of BC) or a professional engineer (member of the Association of Professional Engineers and Geoscientists of BC), who is competent by virtue of education and experience to provide Enhanced Building Envelope Services and whose practice is focussed accordingly. The Burnaby Building Bylaw defines the education and experience as having:

(i) completed a program in building envelope studies offered or endorsed by that Institute or that Association.
(ii) not less than five (5) years of previous working experience in the design of building envelopes and *field review* of building envelope construction.
(iii) not less than one (1) year of previous working experience in the design of building envelopes and *field review* of building envelope construction in the Province of British Columbia.

Enhanced *field review* is defined as *field review* supplementary to that undertaken by the *registered professional of record* who signed for the "Architectural" components of the Schedule B. Enhanced *field review* requires that the *Building Envelope Professional* performs reviews of sufficient frequency and extent at the discretion of the *Building Envelope Professional* in order to ascertain whether the work substantially complies in all material respects to Sections 5.4, 5.5 and 5.6 in Part 5 of Division B of the British Columbia Building Code.

[1] For Building Official's use only



CRP's Initials