

Please provide the following information in order for us to assess availability. An Allotment Clerk will confirm booking details before issuing contract for signatures, at which time full payment is due immediately.  
Once completed, please e-mail to [outdoorpools@burnaby.ca](mailto:outdoorpools@burnaby.ca).

## Contact Information

Full name of person authorized  
to sign the rental permit

First

Last

Legal name of organization:  
(If applicable)

Address:

City:

Prov. British Columbia

Postal Code:

Signatory's Email:

Cell:

Other:

Will you be serving food?

Yes

☐

No

☐

If Yes, food is only permitted in the grass area.

## Event Information

Purpose of use:

Expected

Attendance:

Locations:

Kensington Outdoor Pool

700 Hammarskjold Drive, Burnaby

Saturday or Sunday 10:30am - 12:30pm

Robert Burnaby Outdoor Pool

8175 Wedgewood Street, Burnaby

Saturday or Sunday 10:30am - 12:30pm

MacPherson Outdoor Pool

5485 Rumble Street, Burnaby

Fridays Only 10:30am - 12:30pm

**Rates (do not include taxes)**

**Pool:**

\$104.50/hr

**Lifeguard:**

\$45/hr per staff

Options:	Pool	Day	Date
Request #1			
Request #2			

Additional Info:

## Insurance Requirements

The City of Burnaby requires all groups using or renting City facilities to have liability insurance protection. Licensees **obtaining their own policies** must name the **"City of Burnaby"** as additional insured on the policy. The policy must be for a minimum value of **\$5,000,000.000** and **MUST** include a cross-liability clause. A copy of the policy must be provided prior to the Licensee's event. Please sign below to confirm.

**Insurance which meets the above criteria will be provided prior to event date:**

**Cancellation/Refund** – 14-30 days cancellation notice required for 50% refund. 30 days+ cancellation notice required for full refund. Bookings will run rain or shine.

**Pool Toys/Personal Devices** – Use of pool toys and personal devices: only personal-sized floatation toys are permitted. No party island or large multiple person crafts are allowed. No water guns. Use of pool equipment such as PFDs, mats, or kickboards can be used at no charge subject to availability.

**Food** – No food or drink on the pool deck. Food is only permitted in grass area outside pool perimeter fence. No alcohol/smoking or cannabis consumption. No BBQs/grills permitted. Tables and chairs are not available for use.

**Children's Admission Policy** - Children's Admission Policy: Children 7 years and under and less than 48 inches in height must be accompanied by an adult 16 years or older (ratio no more than 3:1) and be within arms' reach at all times. Children must be always supervised and must not be left unattended.

**Booking Time** – booking time must include setup and cleanup time. All pool time is allotted in minimum 2-hour segments. Subletting of pool space is not permitted.