



# EROSION & SEDIMENT CONTROL (ESC) PERMIT APPLICATION FORM

## INTRODUCTION

ESC Permit applications are made through the City's Engineering Department and are required to be issued prior to the release of associated construction permits. ESC Permits are commonly associated with but not limited to [Building Permits](#) and [Soil Deposition/Removal Permits](#).

Construction and/or soil work must not commence until the ESC Permit is issued or deemed not required by the Engineering Department.

ESC Plan submissions must meet the minimum requirements listed in the [ESC Permit Requirements](#). Please submit the application and ESC Plan to [engineering@burnaby.ca](mailto:engineering@burnaby.ca)

## SECTION 1: GENERAL INFORMATION

SITE ADDRESS		
<b>APPLICANT INFORMATION</b>		
NAME	ADDRESS	EMAIL
<b>BILLING CONTACT</b>		
COMPANY	ADDRESS	
ASSOCIATED CONSTRUCTION PERMIT # (E.G. BLD## OR SDR##)		
ANTICIPATED PROJECT START DATE	ANTICIPATED PROJECT END DATE	

## SECTION 2: PROJECT CONTACTS

<b>ESC DESIGNER</b>		
NAME	COMPANY	EMAIL
<b>GENERAL CONTRACTOR</b>		
NAME	COMPANY	EMAIL
<b>ESC MONITOR</b>		
NAME	COMPANY	EMAIL

## SECTION 3: ESC PLAN SUBMISSION CHECKLIST

This checklist must be completed by the ESC Designer and included with the ESC Plan submission. All items must be checked off or provide an explanation.

Yes	No	Known contaminants of concern present in the development footprint
Yes	No	Environmentally sensitive areas in the site
Yes	No	Existing catch basins present in construction area
Yes	No	Does the site have temporary BC Hydro power for the ESC system
Excavation footprint for each phase of development		
Estimated soil volumes for each phase of excavation		
Protection measures for exposed soils and slopes		
Water treatment system(s) following s. 3.3 – provide design calculations and water treatment schematic		



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	Water treatment system discharge point shown (on private property)
	Independent real-time monitoring system(s) by a pre-approved vendor shown on each discharge point to the City's storm system
	Dedicated ingress/egress
	2% reverse grade paved surface and speed bump between the wheel wash and the City roadway
	Wheel wash facilities or equivalent (provide details)
	Construction vehicle travel route on city streets shown with arrows to/from construction site
	City of Burnaby ESC Drawing Notes included as a separate sheet in the ESC Plan

## PRIVACY NOTICE — READ THIS CAREFULLY

Personal information collected on this form is being collected by the City for the purpose of issuing an ESC Permit. The authority for the City's collection of personal information is section 26(c) of the Freedom of Information and Protection of Privacy Act (FIPPA). Personal information may be used and disclosed in accordance with Part 3 of FIPPA. By signing below, those named above in this form consent to the City collecting personal information from the Applicant, its contractors or agents for the above purposes, with no obligation for the City to notify them of any such indirect collection. Any questions about the City's collection, use or disclosure of personal information can be directed to: Freedom of Information (FOI), Legislative Services City of Burnaby, 4949 Canada Way, Burnaby, BC V5G 1M2 604-294-7290